



CIVIL LITIGATION LAWYER

Woodcocks Haworth and Nuttall Solicitors is a nationally recognised law firm that employs over 100 specialists in nine locations across the North West.



WOODCOCKS
HAWORTH
& NUTTALL

JOB DESCRIPTION

WHN Solicitors have offices in 9 locations across the North West and have a long history in the area having first started practicing in 1791. We are nationally recognised in both Chambers & Partners and Legal 500 with colleagues from across the firm being individually ranked. We pride ourselves on delivering excellent client service which is central to our overall business ethos.

We are currently looking to recruit a general civil litigator to join our specialist litigation team. Our preferred candidate will need to be a natural communicator who thrives working in a team.

You need to be able to inspire others and be skilled at building and maintaining relationships. If you are comfortable liaising with teams across our firm, working externally with fellow professionals whilst offering an excellent service to clients, then you sound exactly like the person who we need.

This is a permanent position with location being flexible in terms of office location. Our preferred candidate will have relevant experience as well as a demonstrable commitment to excellent client service.



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www.whnsolicitors.co.uk

PRINCIPAL RESPONSIBILITIES

- meet and interview clients to establish the firm's suitability to provide the necessary advice and services, based on the firm's specialism and likely cost
- take clients' instructions
- advise clients on the law and legal issues relating to their case
- attend meetings and negotiations with opposing parties
- negotiate with other professionals to secure agreed objectives
- correspond with clients and other solicitors/professionals
- identify and instruct suitable barristers or experts, where required
- work in a team, sometimes referring cases to the head of department
- co-ordinate the work of all parties involved
- supervise and delegate work to trainee solicitors, paralegals and legal secretaries as appropriate
- keep up to date with changes and developments in the law
- develop dispute resolution work within the existing client base and externally
- assist in the firm's marketing strategies in general, and particularly in relation to dispute resolution
- draft documents and correspondence tailored to the clients' individual needs
- research and analyse documents and case law to ensure the accuracy of advice and procedure
- carry out administrative duties to ensure best practice and retain the Lexcel and other standards

HOW TO APPLY

Want to join our award winning, nationally recognised firm?

Think you are the person we are looking for?

Then we would love to hear from you.

Send us a copy of your CV to simon.brown@whnsolicitors.co.uk